



College Applications Checklist

(adapted from College Board)

Use this checklist to help you through the college applications process. Before working on your *PiCED College Applications Checklist*, decide what type of school you would like to attend, research potential schools, and narrow down your list to 4-5 schools. Use the *PiCED College Comparison Worksheet* to make your decisions easier.

Decide a start and end date for each task, and check off each task as you complete it. Mark any important deadlines** to be sure you don't miss them.

Application Checklist	College 1	College 2	College 3
Applications			
Request info and application forms			
Regular application deadline**			
Early application deadline**			
Grades			
Request mid-year grade report sent			
Request high school transcript sent			
Test Scores			
Send SAT Scores			
Send SAT Subject Test scores (if needed)			
Send ACT scores (if needed)			
Letters of Recommendation			
Request recommendations			
Send thank-you notes			
Essays			
Write essay(s)			
Proofread essay(s) for spelling and grammar			
Have 2 people proofread essay(s)			



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Application Checklist	College 1	College 2	College 3
Interviews			
Schedule Interviews			
Interview at college			
Alumni interview			
Send thank-you notes			
Send and Track Your Application			
Make copies of all application materials			
Apply online			
Pay application fee			
Sign application			
Confirm receipt of application materials			
Send supplemental materials (if needed)			
Financial Aid Forms			
Priority financial aid deadline**			
Regular financial aid deadline**			
Mail FAFSA			
Submit CSS/Financial Aid PROFILE (if needed)			
Main institutional aid form (if needed)			
Mail state aid form (if needed)			
After You Send Your Application			
Receive admission letter			
Receive financial aid award letter			
Choose school to attend			
Send deposit to chosen school			
Send final transcript to chosen school			